

Minutes from the Town of Trenton Town Board Meeting

Date and Time: March 2, 2010 – 7:30 P.M.

Place: Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095

Present: Chairman Joe Gonnering, Supervisor Ed Doerr, Supervisor John Norman, Town Clerk Barbara Davies, Treasurer Monica Diaz, Deputy Clerk/Treasurer Cindy Komro, Town Attorney Robert Feind.

Affidavit of Posting:

Prior to the Meeting, notice was properly posted on the Town Bulletin Boards and mailed to the West Bend Daily News and WBKV AM/FM.

Pledge of Allegiance:

Chairman Gonnering invited all in attendance to join in saying the pledge of allegiance prior to the meeting.

Chairman Gonnering called the Meeting to order at 7:30 P.M.

Approval of Minutes – Town Board Meeting of February 16, 2010:

It was moved by John Norman and seconded by Ed Doerr to approve the Minutes of the Town Board Meeting of February 16, 2010. Carried unanimously.

Affidavit of Posting:

Chairman Joe Gonnering read the affidavit of posting, and stated that the Agenda for tonight's meeting had been posted as required and an affidavit of posting has been filed.

Accept/Review Agenda:

It was moved by John Norman and seconded by Ed Doerr to approve the Agenda as printed. Voting aye:3. Nay: 0.

Open Bids – 2010 Grass Cutting; Possible Bid Award, 2010 Grass Cutting:

Chairman Gonnering opened the following bids. The bids are listed by name, bid for Town Hall, bid for Stockhausen Park, bid for cemetery, total bid:

Kevin's Lawn Care, \$225, \$50, \$25; \$300

Advance Lawn Care Service LLC, no workers comp insurance certificate, \$220, \$45, \$20; \$285

Artistic Lawn Care LLC, no workers comp insurance certificate, \$220, \$65, \$30; \$315

Z's Home & Ground, \$556, \$207, \$129; \$892

CDR Landscape, \$245, \$45, \$25; \$315

Brant's Lawn Care, \$275, \$55, \$35; \$365

Go Contractors, \$275, \$75, \$25; \$375

Viking Brothers, \$360, \$180, \$55; \$595

Cedar View Lawn Services LLC, \$295, \$120, \$30; \$445

Watering Systems Inc., \$545.60, \$139.50, \$39.00; \$724.10

Extra Mile Landscape LLC, \$565, \$225, \$185; \$975.00

Cedarburg Landscaping Inc., \$250.99, \$47, \$26; \$323.99

The Board reviewed the bids at length. A representative of Advance Lawn Care asked for clarification on the total amount of the first bid read aloud, Kevin's Lawn Care. The bid had been read as "total \$275". That total was clarified to be \$300. Chairman Gonnering pointed out that Advance's bid had not included the required workers compensation insurance certificate. Discussion followed on the wording on the bid: whether or not that insurance certificate had to accompany the bid, or whether it could be obtained by a winning bidder subsequent to a bid award. Advance's representative said that she was exempt from workers compensation but would get the insurance if awarded the bid. Chairman Gonnering asked her if she would be doing the mowing herself. She

stated that she and her family would be doing the cutting. This means that Advance would not be a sole proprietor otherwise exempt from the workers compensation insurance requirement. Following further discussion and input from Attorney Feind, the Board agreed that the wording of the bid notice states that the insurance certificate must accompany the bid. It was moved by Ed Doerr and seconded by John Norman to award the bid for the summer 2010 lawn cutting and trimming to Kevin's Lawn Care. Voting aye: 3. Nay: 0.

Plan Commission Dinner; Payment or Gift Certificate for Commissioners unable to Attend the Annual Dinner: Joe Gonnering stated that some of the Plan Commissioners cannot attend the annual dinner on the scheduled date. Discussion followed. The Board did not wish to make a change in how the Plan Commission dinner is handled at this time. No action taken.

Grota Appraisals, Request to Set Open Book and Board of Review:

Grota Appraisals has asked to schedule Open Book and Board of Review for 2010 as follows:

Open Book: Friday 4/16/10, 9:00 AM to 11:00 AM at the Town Hall

Board of Review: Monday 5/10/10, 5:00 PM to 7:00 PM at the Town Hall

It was moved by Ed Doerr and seconded by John Norman to approve the dates and times for Open Book and Board or Review. Voting aye: 3. Nay: 0.

Approve Issuance of Bartenders License:

Scott Trupke has passed police department record check. It was moved by Ed Doerr and seconded by John Norman to approve the issuance of a license to Scott Trupke. Voting aye: 3. Nay: 0.

Hire Sports Coordinator, Summer Sports Program, Daniel McCulloch:

Daniel McCulloch has submitted an application for the position. He has experience with youth sports programs. The Board discussed the application. It was moved by Ed Doerr and seconded by John Norman to approve a job offer to McCulloch to coordinate and manage the summer sports program at a salary of \$2500 to be paid out of the fees paid by the participants in the program. Voting aye: 3. Nay: 0.

Road Bid Notice; Consider a Special Town Board Meeting to Accept Road Bids:

The wording in the bid notice was discussed. A sentence about compliance with the prevailing wage standards will be added to the bid notice. The Board members agreed to set a Special Town Board meeting on Tuesday 3/30/10 at 7:30 PM. The only agenda item will be the roadwork bids and possible bid award. Chairman Gonnering asked that the annual tour of township roads be set for 3/30/10 at 8:00 AM to take a look at the roads prior to the bid meeting.

Clarification of Title, Cindy Komro:

Clerk Davies said that a recent article in the Towns Association newsletter mentions that a town cannot appoint one person both deputy clerk and deputy treasurer unless the offices of clerk and treasurer are also combined. This is to prevent one person from performing incompatible duties. Davies asked that Komro's title be clarified to Deputy Treasurer/Election Coordinator. It was moved by John Norman and seconded by Ed Doerr to approve the clarification in title. Voting aye: 3. Nay: 0.

Approve Acceptance of Change, Condo Conversion Docs, Deerprint Enterprises:

No further communications have been received. It was moved by Ed Doerr and seconded by John Norman to table this matter to the Town Board Meeting of June 1, 2010, unless communications are received prior to that date. Voting aye: 3. Nay: 0.

Approval of Bank Statement Reconciliations:

None.

Plan Commission Recommendations:

None.

Review of Annexation Petitions:

None.

Reports:

Jim Wollner asked for approval for attendance at the DOT Road Maintenance Seminar 3/12/10 in Pewaukee. Wollner and Lance Unger would attend. It was moved by John Norman and seconded by Ed Doerr to approve attendance at the seminar scheduled for March 12 in Pewaukee. Voting aye: 3. Nay: 0.

Cindy Komro reported on a recent summer athletics meeting. Komro made a final request for articles for the newsletter. The goal is to get the newsletter out before the 4/1/10 deadline for dog licensing.

Monica Diaz reported receipt of the fuel tax refund. Diaz is working on letters to delinquent personal property taxpayers.

Barb Davies reported that the “fees” section in the ordinances covers the fees necessary to amend the comprehensive plan.

Attorney Bob Feind reported that he is working on dissolution of the Sand Drive Sanitary District.

Chairman Joe Gonnering read a letter from Riveredge re: the annual bike ride scheduled for 6/27/10. Chief Gabrish has also received a copy of the letter.

Supervisor Ed Doerr said that he would ask for cost reduction ideas in his newsletter article. Doerr asked Feind about the current provisions for cutting the grass at foreclosed properties.

Supervisor John Norman has given Cindy Komro his newsletter article.

Payment of Bills:

It was moved by John Norman and seconded by Ed Doerr to approve for payment bills in the amount of \$38,116.17, and payroll of \$ 17,983.83. Voting Aye: 3. Nay:0.

Other Business:

None.

Consideration of any Preliminary Plat or any Final Plat which may be submitted pursuant to Chapter 236, Wisconsin Statutes:

None.

Action on Authorization Allowing Town Officials to Attend Seminars:

None.

Action on any Ordinance, Resolution, Report or Recommendation already Pending Before the Town Board:

None.

Adjournment:

It was moved by John Norman and seconded by Ed Doerr to adjourn the Meeting at 9:08 PM. Voting aye: 3.
Nay: 0.

Respectfully submitted,

Barbara J. Davies
Town Clerk

Affidavit of Posting:

These Minutes were posted on the Town of Trenton Town Hall Bulletin Board at 1071 STH 33 East, West Bend, WI on March 12, 2010. Barbara J. Davies, Town Clerk