

Minutes from the Town of Trenton Town Board Meeting

Date and Time: Tuesday, February 19, 2019, 7:30 PM

Location: Town of Trenton Town Hall, 1071 Highway 33 East, West Bend, WI 53095

Present: Chairman Joseph Gonnering, Supervisor Ed Doerr, Supervisor Jeff Esselmann, Clerk Cindy Komro, Treasurer Jenny Princl, Zoning Administrator Barbara Davies, Attorney Tim Schoonenberg.

Chairman Joseph Gonnering Chairman Gonnering invited those in attendance to join in reciting the Pledge of Allegiance. Gonnering called the Meeting to order at 7:30 P.M.

1. Approve Minutes of Town Board Meeting of February 5, 2019:

Jeff Esselmann moved to approve the Minutes of the Town Board Meeting of February 5, 2019. Ed Doerr seconded. Voting in favor: 3. Opposed: 0.

2. Affidavit of Posting:

Chairman Gonnering read the affidavit of posting, stating that notice was properly posted prior to the meeting on the Town Bulletin Boards and sent to West Bend Daily News and WBID Radio.

3. Comments and Questions from the Audience:

None.

4. Review and Accept Agenda:

Jeff Esselmann moved to approve the agenda as presented. Ed Doerr seconded. Voting in favor: 3. Opposed: 0.

5. Monthly Washington County Sheriff Activity Report, Matthew Dourn:

Deputy Sheriff Matthew Dourn presented the January Town of Trenton activity report.

6. January Bank Statement Reconciliations:

Ed Doerr moved to approve the January bank statement reconciliations. Jeff Esselmann seconded. Voting in favor: 3. Opposed: 0.

7. Resolution Z2019-02-01, Comprehensive Plan Amendment and Accompanying Rezoning, James B. Esselmann Revocable Trust and James B. Esselmann and Carol R. Esselmann Family Trust:

Zoning Administrator Barbara Davies noted that the legal description published in the newspaper notice was incorrect. No action taken.

8. Certified Survey Map Approval, Esselmann Trusts:

No action taken.

9. Conditional Use Permit Application for Amendment of Existing Conditional Use Permit, Seoul Creek Farm, Courtney Fromm, Owner:

Joe Gonnering listed the requirements proposed by the Plan Commission. Attorney Tim Schoonenberg explained the dust and noise mitigation plan presented by the owner's attorney. Ed Doerr moved to deny the CUP Application Amendment for Seoul Creek Farm. No second. Motion died. Discussion followed. Jeff Esselmann moved to approve the CUP amendment, with the following conditions being met: (1) ingress/egress turn lanes on both sides of County Hwy NN per the county approval letter dated December 10, 2018 – maximum attendance is capped 90 until the turn lanes are done, to be completed by October 1, 2019, (2) Porta-potties moved away from the neighboring residence east of the existing driveway at least 300 feet from the centerline of County Hwy NN, (3) driveway surfaced with asphalt screenings at least 4 inches deep; screenings surfacing must run to the north to the riding ring and blacktop on the first 300 feet, to be completed by August 1, 2019, (4) driveway dust mitigation/noise mitigation plan, (5) landscape plan on west side of driveway including replacing dead trees with trees that are at least as dense as prior trees. Ed Doerr seconded. Jeff Esselmann moved to amend the motion to require an additional row of trees on the Seoul Creek Farm lot line. Ed Doerr seconded. Voting in favor: 2. Opposed: 1.

10. Sale of 2013 Dodge Charger Police Squad:

Ed Doerr moved to approve the sale of the 2013 Dodge Charger Police Squad as proposed and presented in the 2019 Town Budget as approved. Jeff Esselmann seconded. Voting in favor: 3. Opposed: 0.

11. Sale of Oshkosh Snow Plow:

Ed Doerr moved to approve the sale of the Oshkosh snow plow for \$4,500. Jeff Esselmann seconded. Voting in favor: 3. Opposed: 0.

12. Set Open Book and Board of Review Dates:

Jeff Esselmann moved to schedule Open Book for May 8, 9:00-11:00 AM and Board of Review for May 29, 5:00-7:00 PM. Ed Doerr seconded. Voting in favor: 3. Opposed: 0.

13. Employee Handbook:

Joe Gonnering proposed hiring Buelow, Vetter, Buikema, Olson & Vliet, LLC to create an Employee Handbook for the Town of Trenton. No action taken.

14. Resolution 2019.02.01, Amend 2019 Town Budget:

Joe Gonnering explained the proposed budget amendment, transferring \$25,000 from Road Repair to Legal Fees. Ed Doerr moved to approve Resolution 2019.02.01. Jeff Esselmann seconded. Voting in favor: 3. Opposed: 0.

15. Annexation Petitions:

None.

16. Department Reports:

Zoning Administrator Barbara Davies reported on activity in the Zoning Department, which has remained busy.

Treasurer Jenny Princl had nothing to report.

Clerk Cindy Komro asked for newsletter articles. Komro reported on the letter from Robert Brooks regarding broadband grant and loan programs for municipalities.

Attorney Tim Schoonenberg had nothing to report.

Chairman Joe Gonnering reported on the DPW activity, specifically snow plowing and salting.

Supervisor Ed Doerr had nothing to report.

Supervisor Jeff Esselmann had nothing to report.

17. Payment of Bills:

Jeff Esselmann moved to approve payment of bills totaling \$78,256.28, payroll totaling \$16,046.81 and tax refunds of \$1,981.27. Ed Doerr seconded. Voting in favor: 3. Opposed: 0.

18. Preliminary Plats or any Final Plats submitted pursuant to Chapter 236, Wisconsin Statutes:

None.

19. Authorize Town Officials to Attend Seminars:

None.

20. Ordinances, Resolutions, Reports or Recommendations Already Pending Before the Town Board:

None.

21. Entertain Motion to Go Into Closed Session to discuss a personnel complaint, pursuant to Wis. Stats. 19.85(1)(g) for the purpose of "conferring with legal counsel for the governmental body who is

rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”:

Ed Doerr moved to go into closed session at 8:43 PM. Jeff Esselmann seconded. Voting in favor: Jeff Esselmann, Ed Doerr, Joe Gonnering. Opposed: None.

22. Reconvene into Open Session:

Ed Doerr moved to reconvene into open session at 8:58 PM. Jeff Esselmann seconded. Voting in favor: Jeff Esselmann, Ed Doerr, Joe Gonnering. Opposed: None.

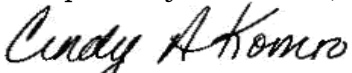
23. Take Action as Result of Closed Session:

Jeff Esselmann moved to authorize the Chairman to sign the settlement and release on the claim. Ed Doerr seconded. Voting in favor: 3. Opposed: 0.

24. Adjourn:

Ed Doerr moved to adjourn the meeting at 9:01 PM. Jeff Esselmann seconded. Voting in favor: 3. Opposed: 0.

Respectfully submitted,



Cindy A Komro, Town Clerk

Affidavit of Posting: These Minutes were posted on the Town of Trenton Town Hall Bulletin Board at 1071 STH 33 East, West Bend, WI on February 25, 2019. Cindy Komro, Town Clerk.

Subject to Approval: These Minutes will be considered for approval by the Town Board at the March 5, 2019 Town Board Meeting.